

INVITATION TO BID
RE-ROOF OF SFS/IT BUILDING
AT
CENTRAL OFFICE COMPLEX
954 NORTH MAIN STREET
CONYERS, GA 30012

This project consists of an upgrade to the roofing portion of one wing of the Central Office Complex. The scope consists of the removal of an existing built up roof (of approximately 7,000SF) covered with foam, and the re-installation of a PVC roof with associated flashings, etc. in compliance with plans and specifications. Some ACM are present in existing the existing removal and contractor must comply with all requirements of such removal and disposal.

Sealed proposals will be received by the Rockdale County Board of Education at the Buildings and Grounds Department Conference Room located at 1062 North Street, Conyers, Georgia 30012 until **2:30 P.M.**, prevailing time on **Thursday, October 5, 2017**. **FAXED BIDS WILL NOT BE ACCEPTED AND PHONES WILL NOT BE AVAILABLE**

At the time and place noted above, the proposals for the project will be publicly opened and read aloud. The Contractor submitting a Bid is not required to be present at the bid opening for the Bid to be considered.

All interested Bidders must submit a Qualification Statement, to be evaluated by the Owner for approval, along with a formal written request for Bid documents prior to issuing of same. Applications for documents should be directed to the attention of Bruce Stuart, at the Rockdale County Board of Education Facilities Department located at 1062 North Street, Conyers, Georgia 30012. The Qualification Statement must reflect contractor's current and prior work of similar scope, with references, for a period of 5 years. Bidding material will be forwarded as soon as possible, following review of the Qualification Statement document and approval as a pre-qualified Bidder. **Note:** A Qualification Statement document will be considered "Non-Responsive" if not complete. A Qualification Statement must be submitted no later than 24 hours prior to Pre-Bid Conference. Bidders who do not submit a Qualification Statement will be subject to disqualification. Qualifying contractor should demonstrate they have a permanent office located within 100 miles of Rockdale County, Georgia, and that they are approved by the manufacturer for use of products to be submitted. An AIA A305 document or similar is suitable for pre-qualification. The Owner reserves the right to waive any portion of requirements for Contractors with previous experience working for Rockdale County Schools.

AS PART OF THE PREQUALIFICATION PROCESS, A MANDATORY PRE-BID CONFERENCE WILL BE HELD ON WEDNESDAY, SEPTEMBER 27, 2017 AT 10:00 AM AT THE FOLLOWING LOCATION:

Rockdale County Board of Education
Buildings and Grounds Department, Conference Room
1062 North Street, Conyers, GA 30012

No new Bidders will be added following the Pre-Bid Conference. Representative at Pre-Bid shall be Project Manager or Estimator directly responsible for the Bidding of this project. Failure to attend the Pre-Bid Conference will result in disqualification. Any Bidder that is disqualified may respond to the Owner in writing within 20 days of the Notice of Disqualification as to why the

Bidder feels that the disqualification is unfounded. The written appeal from the disqualified Bidder will not change the decision already made on this project. However, a favorable appeal may open the way for the Bidder in question to Bid future Rockdale County Board of Education projects.

Contract, if awarded, will be on stipulated sum basis. Bids may not be withdrawn for period of sixty (60) days after the receipt of Bids. Bids shall be accompanied by Bid Bond payable to Rockdale County Board of Education in an amount equal to five percent of the Base Bid if the bid exceeds \$50,000.00. No personal, company, or cashier checks will be accepted. The Bond shall be executed by a Surety Company licensed to do business in the State of Georgia, be listed on "Department of Treasury" Circular 570, and have an A.M. Best Company rating of Minimum Class "A", with financial size of VI or better. Bid Bond shall be accompanied by letter stating the company's current rating. Provide Attorney-In-Fact who executes required Bonds on behalf of surety and attached certified and current copy of his Power of Attorney.

Performance and Payment Bonds, each in an amount equal to 100 percent of Contract Sum, will be required of successful Bidder, if the contract sum exceeds \$50,000.00. The Owner's standard bond forms for P&P Bonds will be used and they are to be obtained from the Owner. These Bonds shall be executed by a Surety Company licensed to do business in the State of Georgia, be listed on "Department of Treasury" Circular 570, and have an A.M. Best Company rating of Minimum Class "A", with financial size of VI or better. These Bonds shall also be accompanied by letter stating the company's current rating. Provide Attorney-In-Fact who executes required Bonds on behalf of Surety and attach certified and current copy of his Power of Attorney. Bonds will be verified by Owner prior to final execution of Contract. This project is being Bid and awarded in compliance with O.C.G.A. Title 36, Chapter 91. Submitted bid is to be accompanied by the Bid Affidavit included in the bid documents. Any protest of the Bid process must be filed with the Office of the Executive Director of Facilities, 1062 North Street, Conyers, Georgia 30012 no later than 72 hours prior to the established Bid time. Any protest of the Bid results must be filed with the Office of the Executive Director of Facilities, 1062 North Street, Conyers, Georgia 30012 no later than 72 hours after the actual time of the Bid opening.

Copies of Bidding Documents are posted in the Office of Executive Director of Facilities, 1062 North Street, Conyers, Georgia 30012, (770) 860-4251.

Permitting of this project, if necessary, will be completed by the time of the Pre-Construction Conference, and it would be the responsibility of the successful Contractor to apply to obtain those Permits from the local jurisdiction. The Owner will be prepared to issue a Notice to Proceed after the Pre-Construction meeting, provided the low Bidder has submitted all required Bonds, Insurance Forms and the properly executed Owner/Contractor Agreement, and all are in compliance with the Contract Document requirements. Successful bidder and subcontractors will be required to provide all documentation required by O.C.G.A. 13-10-91 (E-Verify).

Fees: The Owner would pay for all Building Impact Fees, Sewer Impact Fees and Water Tap Fees that would be necessary. Costs for Water Meter Fees, temporary water, gas, telephone, power services, business licenses, and Permit Inspection Fees shall be paid for by the Contractor.

The above description is an advertisement for the submission of Bids which are to be considered as offers for performance of work by the submitting party. The Owner reserves the right to accept or reject any or all Bids and to waive technicalities.

OWNER: ROCKDALE COUNTY BOARD OF EDUCATION

RICHARD AUTRY
SUPERINTENDENT